

**PROPOSED
MINUTES
of the**

**APPROVED MINUTES
September 19, 2018
REGULAR MEETING of the BOARD OF EDUCATION
of the
SUSQUEHANNA VALLEY CENTRAL SCHOOL DISTRICT
Held in the Senior High School, Room 11
Conklin, New York, County of Broome**

**MEMBERS
PRESENT:** Mr. Robert Strick
Mr. Jack Bell
Mrs. Mary Haskell
Ms. Kelly Howe
Mr. Mark Leighton
Mr. Robert Sullivan
Mrs. Suzanne Vimislik

MOTION Sullivan
SECONDED Bell
APPROVED 10/17/18

**MEMBERS
ABSENT:**

**ALSO
PRESENT:** Mr. Roland Doig, Superintendent
Ms. Natalie Brubaker, Assistant Superintendent
Ms. Karen Mullins, District Clerk
Mr. Ethan Berry, Business Executive
Mrs. Jill Rich
Mrs. Erin Eckert
Mr. Scott Snyder
Mr. Ralph Schuldt
Mrs. Shannon Hogan, SVTA Representative

Mr. Robert Strick, Board President, called the meeting to order at 6:00 pm.

RECORD OF ATTENDANCE – Mr. Leighton made a motion, seconded by Mr. Bell, to accept into record the attendance for the September 19, 2018, Regular Meeting of the Board of Education. Upon vote the motion was approved unanimously. (7 yeses)

APPROVAL OF MINUTES – Mrs. Vimislik made a motion, seconded by Mr. Sullivan to approve the minutes of the August 15, 2018, Regular Meeting of the Board of Education. Upon vote the motion was approved unanimously. (5 yeses)

VOICE OF THE PUBLIC #1 – No Comments

NEW BUSINESS – No Report

FINANCIAL REPORT – Mrs. Haskell made a motion, seconded by Mr. Bell, that the Board acknowledges receipt of the August financial reports. Upon vote the motion was approved unanimously. (7 yeses)

SUPERINTENDENT'S REPORT –

Report – Financial Audit – Mr. Daniel Shoen and Mr. Evan Cleveland, Insero & Co. CPA’s, LLP, reviewed the 2017-18 External Audit Report and stated they were providing an unmodified opinion on the financial statements of the district and the district’s internal control and compliance of regulations. They identified no instances of noncompliance and no material internal control weaknesses in both of these categories. Mr. Shoen stated that there were a couple issues with the extra classroom funds, but overall, the district looked very good financially.

Resolutions – Mrs. Vimislik made a motion, seconded by Mr. Leighton, to approve the following resolutions:

- Special Education Recommendation – that the Susquehanna Valley Board of Education:
- Authorize the 1 service recommended on the CPSE list dated 9/14/18.

Resignations – that the following resignations be approved:

<u>Name</u>	<u>Position / Location</u>		<u>Effective Date</u>
Erica Lambrou	Teacher	High School	8/17/18
Mary Clark	Teacher	Donnelly	8/22/18
David Slade	Custodian	Brookside	8/13/18
Kelley Diffendorf	Food Service Helper	Donnelly	9/18/18

Leaves of Absence – that the following leaves of absence be approved:

- That Matt Mindemann, High School teacher, be granted a personal leave of absence from on or about November 1, 2018 for two weeks.
- That Michelle Brudi, Middle School teacher, be granted a medical leave of absence from November 9 through December 7, 2018.

Non-Instructional Appointments – that the following instructional appointments be approved:

<u>Name</u>	<u>Position / Location</u>		<u>Rate of Pay</u>	<u>Effective Date</u>
Toby Wyse	Bus Driver	Transportation	As Per Contract	9/19/18
Raymond Nickolson	Custodian	High School	As Per Contract	9/24/18

Instructional Substitute Appointment – that the following instructional substitute appointments be approved:

<u>Name</u>	<u>Position</u>	<u>Rate of Pay</u>	<u>Effective Date</u>
Bob Weingartner	Substitute Teacher – Certified	As Per Contract	9/6/18
Joette Green	Substitute Teacher – Certified	As Per Contract	9/19/18
David Campbell	Substitute Teacher – Certified	As Per Contract	9/19/18
Colin Kruegar	Substitute Teacher – Non-Certified	As Per Contract	9/19/18

Non-Instructional Substitute Appointments – that the following non-instructional substitute appointment be approved:

<u>Name</u>	<u>Position</u>	<u>Rate of Pay</u>	<u>Effective Date</u>
Julianna Quinn	Substitute Typist	As Per Contract	9/20/18
Linda Miller	Substitute: Teacher Aide, Food Service, Typist	As Per Contract	9/20/18
Kelley Diffendorf	Substitute: Teacher Aide, Food Service, Typist	As Per Contract	9/20/18
Dorita Cipolla	Substitute Food Service Worker	\$10.40 Per Hour	9/20/18
Kate Desimone	Substitute Food Service Worker	\$10.40 Per Hour	9/20/18

Athletic Department Appointments – that the following athletic department appointment be approved:

Samuel Argetsinger	Lifeguard	As Per Contract	2018-19 School Year
Samantha Reifler			
Jessica Roon			

Special Education Liaison Coordinators - to appoint Jennifer Potter and Michael Pixley, as Special Education Liaison Coordinators (shared position) for the 2018-19 school year at a stipend of \$800 each.

Extended Season Coaching Payment – that the following coach be paid for an extended coaching season:

<u>Name</u>	<u>Timeframe</u>	<u>Total</u>
Anthony Ruffo	3 weeks extended season head coach	As Per Contract

Donation – that the Board of Education accept a donation from the Dollar General Literacy Foundation in the amount of \$2,000.00 for the One School One Book Program and hereby appropriates the amount into the General Fund as follows: Use: \$2,000.00 to A 2110 450 05 202 (MS Education – Materials and Supplies) Source: \$2,000.00 to A 2705 (Revenue – Gifts and Donations)

District-Wide School Safety Plan – that the District-Wide School Safety plan, updated August 2018, be accepted.

1999 Bluebird International 3800 Bus Disposal – whereas, the Susquehanna Valley School District has a 1999 Bluebird International 3800 bus that no longer has value to the district since it is no longer used, let it be resolved that the Board of Education directs the district Purchasing Agent to remove this item. Furthermore, via this resolution the Board of Education authorizes the Purchasing Agent to: first sell the item to the party willing to pay the highest price; second, if this item cannot be sold, to donate it to another public school or charitable organization; and, third, if this item cannot be sold or donated to dispose of it as trash.

Resolution for Authorization to Join Group Bid – that the Board of Education of the Susquehanna Valley Central School District participate in Cooperative bidding for the following bids with other school districts in New York State:

Grocery– once per school year (2018-2019)

Paper Products – twice per school year – (8/2018– 12/2018) – (1/2019– 8/2019)

Meat/Cheese/Dairy – every two month (5 times per school year)

June 2018 for August 2018– October 2018

October 2018 for November 2018– December 2018

December 2018 for January 2019 – February 2019

February 2019 for March 2019– April 2019

April 2019 for May 2019– August 2019

Processing of U.S.D.A. Commodities (Net Off Invoice) – once per school year (2018-2019)

Milk & Milk Products/Ice Cream & Other Frozen Desserts – once per school year (2018-2019)

Bread & Bread Products – once per school year (2018-2019)

Smart Snack Bid – once per school year (2018-2019)

Small Wares – once per school year (2018-2019)

Geographical Fruit/Vegetable – September 2018-January 31, 2019

Breakfast Breaks – once per school year (2018-2019)

Chicken Products – twice per school year (9/1/18-1/31/19) – (2/2/19 -6/30/19)

BE IT FURTHER RESOLVED, that Mark Bordeau, Director of Food Services, Broome Tioga Boces, or Designee be designated to receive and open said bids and

BE IT FURTHER RESOLVED, that the Board of Education of the Susquehanna Valley Central School District reserves the right to accept or reject any or all bids.

Upon vote the motion was approved unanimously. (7 yeases)

Bond Resolution – Mrs. Howe made a motion, seconded by Mr. Bell, A RESOLUTION AUTHORIZING THE ISSUANCE OF \$463,000 BONDS OF SUSQUEHANNA VALLEY CENTRAL SCHOOL DISTRICT AT CONKLIN, BROOME COUNTY, NEW YORK, TO PAY THE COST OF THE PURCHASE OF (1) 72 PASSENGER SCHOOL BUS AND (3) 66 PASSENGER SCHOOL BUSES AT AN AGGREGATE MAXIMUM ESTIMATED COST OF \$463,000, FOR SAID SCHOOL DISTRICT.

WHEREAS, at the Annual Meeting of the qualified voters of Susquehanna Valley Central School District at Conklin, Broome County, New York (the “School District”), held on May 15, 2018, a proposition was duly adopted authorizing the Board of Education of said School District to purchase one (1) 72 passenger school bus and three (3) 66 passenger school buses, as described therein, including preliminary costs, and cost incidental thereto, at an aggregate maximum estimated cost \$463,000, and such proposition providing for the levy of a tax therefor to be collected in installments, with \$463,000 obligations of said School District to be issued in anticipation thereof; and

WHEREAS, it is now desired to provide for the authorization of such purposes and for the financing thereof; NOW, THEREFORE, BE IT

RESOLVED, by the affirmative vote of not less than two-thirds of the total voting strength of the Board of Education of Susquehanna Valley Central School District at Conklin, Broome County, New York, as follows:

Section 1. The purchase one (1) 72 passenger school bus and three (3) 66 passenger school buses, as described therein, including incidental equipment and preliminary costs at an aggregate maximum estimated cost \$463,000 is hereby authorized.

Section 2. The plan for the financing of the aforesaid maximum estimated cost shall be by the issuance of not exceeding \$463,000 bonds of said School District hereby authorized to be issued therefor, pursuant to the provisions of the Local Finance Law.

Section 3. It is hereby determined that the period of probable usefulness of the aforesaid classes of objects or purposes is five (5) years, pursuant to subdivision 29 of paragraph a of Section 11.00 of the Local Finance Law.

Section 4. The faith and credit of said Susquehanna Valley Central School District at Conklin, Broome County, New York, are hereby irrevocably pledged for the payment of the principal of and interest on such bonds as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such bonds becoming due and payable in such year. There shall annually be levied on all the taxable real property in said School District, a tax sufficient to pay the principal of and interest on such bonds as the same become due and payable.

Section 5. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the issuance and sale of the bonds herein authorized, including renewals of such notes is hereby delegated to the President of the Board of Education, the chief fiscal officer. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said President of the Board of Education, consistent with the provisions of the Local Finance Law.

Section 6. All other matters except as provided matters except as provided herein relating to the bonds herein authorized including the date, denominations, maturities and interest payment dates, within the limitations prescribed herein and the manner of execution of the same, including the consolidation with other issues, and also the ability to issue bonds with substantially level or declining annual debt service, shall be determined by the President of the Board of Education, the chief fiscal officer of such School District. Such bonds shall contain substantially the recital of validity clause provided for in Section 52.00 of the Local Finance Law, and shall otherwise be in such form and contain such recitals, in addition to those required by Section 51.00 of the Local Finance Law, as the President of the Board of Education shall determine consistent with the provisions of the Local Finance Law.

Section 7. The validity of such bonds and bond anticipation notes may be contested only if:

- 1) Such obligations are authorized for an object or purpose for which said School District is not authorized to expend money, or
- 2) The provisions of law which should be complied with as of the date of publication of this resolution are not substantially complied with,
and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or
- 3) Such obligations are authorized in violation of the provisions of the Constitution.

Section 8. This resolution shall constitute a statement of official intent for purposes of Treasury Regulations Section 1.150-2. Other than as specified in this resolution, no monies are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the object or purpose described herein.

Section 9. This resolution, which takes effect immediately, shall be published in summary form in the official newspaper(s) of said School District for such purpose, together with a notice of the School District Clerk substantially in the form provided in Section 81.00 of the Local Finance Law.

Upon vote the motion was approved unanimously. (7 yeases)

ASSISTANT SUPERINTENDENT'S REPORT – Mrs. Brubaker reported that it was a very smooth start to school this year with some orientation programs for some of the newer students. She stated that in the past month she had been meeting with the teaching staff to present the Danielson Rubric with a prioritized look at what the district is looking for in teacher observations to focus and improve our practice. Mrs. Brubaker said that we are planning for the Superintendent's Conference Day in the fall. She elaborated on the donation that was approved this evening explaining that it was a grant that she wrote in May and we were just awarded with that from Dollar General. The grant was to fund a One School One Book Program in the Middle School. The grant will purchase books for every student and staff in the school in a consolidated effort to read one book and have discussions around that hoping to make it a community-wide effort. She thanked Dollar General for their support.

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BOARD OF EDUCATION DEVELOPMENT REPORT – Mrs. Vimislik reported that they recently had an Audit Committee Meeting to discuss the 2017-18 audit and to choose topics to review for 2018-19.

VOICE OF THE ADMINISTRATORS – Mrs. Eckert reported that the start of the school year went smooth, and she thanked the summer workers for their hard working in preparing the building for the start of school. She stated that the Pre K and Kindergarten orientations were very well attended, and that Curriculum Night will be September 20 at 6:30 p.m. with AIS Parent Information beginning at 6:00 p.m.

Mrs. Rich reported that Donnelly Elementary hosted the Conklin Summer Fun Program; a four week long program run by the Liberty Partnership Program. She said that it was well attended, and the children were given breakfast and lunch each day. She stated that they held the Meet the Teacher Night for their Pre K students with fourteen out of the eighteen students attending. Mrs. Thompson was notified this summer that her Pre K class was in the running for the best Pre K program in Broome County and eventually took second place overall.

Mr. Snyder started out thanking Mr. Doig and Mr. Schuldt for their continuous observation over the capital project and the construction that took place. He stated that a few things are still being completed, but overall things look great with the new facelift. He said that they held the Sixth Grade Orientation during August, which was abbreviated a little this year with the construction, but was helpful for the students to come in and pick up their schedules and familiarize themselves with the school. He said that they held Curriculum Night this past week with AIS Parent Information held prior at 6 p.m. He thanked the Middle School faculty and staff for their patience and for being flexible. He explained that the teachers were not able to be in the school or their classrooms until the Tuesday the first week of school.

Mr. Schuldt reported that the Capital Project work was still continuing, now on second shift after school, to tie up loose ends. He stated that most of the work would be complete by the end of next week. He thanked his staff for their hard work getting the buildings ready for school, especially the High School and Middle School custodians.

Mr. Doig spoke on behalf of the Board of Education thanking Mr. Schuldt's employees for all their hard work going above and beyond to get things ready for the return of students and staff. He stated they did a phenomenal job!

Mrs. Haskell reported that there will be a Grand Opening Ceremony for the Multi-Purpose Athletic Field on October 5. She stated that admission will be free with a poster contest and lots of games and prizes, as well as an athlete parade and ribbon cutting prior to the football game that starts at 7 p.m.

Mrs. Hogan reported that Mrs. Butts wanted to remind everyone of the SVTA Craft Fair on November 17. This event helps raise money for two SVTA scholarships each year.

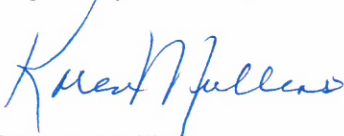
VOICE OF THE PUBLIC #2 – None

MOTION TO ADJOURN – Mr. Sullivan made a motion, seconded by Mr. Leighton, that the meeting be adjourned. Upon vote the motion was approved unanimously. (7 yeses)

There being no further business, Mr. Strick adjourned the meeting at 6:25 p.m.

There being no further business, Mr. Strick adjourned the meeting at 6:25 p.m.

Respectfully submitted,



Karen A. Mullins
School District Clerk

